

WDC (Website Design Committee)

Meeting Minutes 1

3/15/2016

Location:	LY-177
Date:	3/15/2016
Time:	3PM
Number of Attendees:	8

Agenda items

- The committee members met and greeted each other.
- We discussed the role of each group (WDC and WIT) and their responsibilities.
- We discussed the vision of the Dean for the library website. We focused on the home page. More info can be found in the meeting's PowerPoint slides located [here](#).
- We presented the major features that every(most) library websites use.
- An interesting discussion emerged about social media strategy (More on that in our next meeting).
- We talked about the importance of user experience and design consistency.
- We glanced at a few major recommendations from the "Don't make me think" book.
- We showed a few features from a list of websites that we think might be interesting on our new site.
- We briefly discussed CMSs, Code4lib and other items.
- We created two new mailing lists : libwdc@lists.fau.edu and libwit@lists.fau.edu that we will use to communicate among us.

Action items	Owner(s)	Deadline
Provide a list of 5 websites and indicate the features that you like the most on those websites	WDC team	4/8/2016
Make the case for the CMS that we will be using	WIT Team	4/19/2016

Next meeting : **4/19/2016 at 3PM**