

Library Leadership Team Meeting

Wednesday, May 9, 2018, 10:00am-12:00pm, LY552

Members present: Pam Alderman, Amanda Chiplock, Ken Frankel, Maris Hayashi, Carol Hixson, Amy Kornblau, Steven Matthew, Joanne Parandjuk, Melanie Poloff, Dawn Smith, R.J. Stamper, Jeff Sundquist and Victoria Thur.

Minutes by: Steven Matthew

The meeting was called to order by Amanda Chiplock, this month's facilitator.

1. Student Survey - Carol

Carol has pulled different reports that can be used to help make our case for more support. In addition, she has categorized the responses so that we can start to address areas where we have the authority and the resources to make changes.

The survey shows that undergrads depend on the library for their primary study space.

Over 700 students gave their email address to be entered into a drawing. This is a possible group for a more focused study.

2. Department Updates

Collection Development - Maris

A new employee, Deepa Sonpar, starts on Monday, May 14, 2018.

Interlibrary Loan – Melanie

Currently interviewing for a vacant position.

Will be hosting the FSU Head of Access Services on a site visit.

The department is shooting video tutorials for instruction on using ILL services.

Reference – Ken

The department has added monthly tours to their schedule.

Working with SURF (Summer Undergraduate Research Fellowship) students.
Larry and Sheri are doing a Fake News workshop.
Tom will be speaking at a conference for court reporters.
Lauri had two posters accepted for FLA.

Medical Librarians - Amanda

Amanda will be speaking at the Medical Library Association in two weeks.

Library Information and Engagement – RJ

Reviewing resumes for an open position.

Attending a development conference in May.

Working on a mass mail audit.

Digital Library - Joanne

The latest editions of the **Democratic Communique**, the **Undergraduate Law Journal** and the **Undergraduate Research Journal** have been published.

There was approximately a 20% increase in FAU ETDs for Spring 2018, typically there are 75-80 ETDs submitted each semester and we had over 100, the highest number since 2009 when the ETD program was mandated. The RTD Project goal is to be completed by December.

Dawn

Working on Letters of Assignment.

Special Collections - Vicky

Prepping for the Hamilton exhibit in the fall.

Working on Heather Frazer's papers.

Aaron Kula received an award for his contributions to music.

Working on Letters of Assignment.

Received a collection of 6 WWII photos.

Vicky will be attending the Rare Books Manuscripts Conference.

Malka has finished the serial sets.

RSA is going well.

Jaffe will be printing a teaching copy of "Common Sense" on the letter press.

ITS - Amy

Conducting training sessions with staff.

Working with a vendor for an IT Service Desk.

Working on the Emergency Response Plan and the Continuity of Operations Plan.

Access Services - Steven

The new study rooms on the 5th floor are being painted.

The book shift on the 4th floor is ongoing in preparation for the remodeling of part of the floor.

Staff are preparing new iPads and laptops that were provided through Tech Fee awards.